EU citizens and EEA citizens do not need a residence permit as the freedom of movement for workers applies to you. Swiss citizens, however, need to apply for a residence permit as certification of that freedom. All other foreign nationals who are seeking employment or will be doing research in Germany need a residence title which allows employment (a D visa/national visa or a residence permit if your stay exceeds twelve months).

**Scholarship and Fellowship**

Scholarship/fellowship holders doing research at Oldenburg University will need a residence permit for the purpose of research.

**Research**

A research stay at an approved research institution in Germany may allow you to obtain a residence permit for research purposes. A signed hosting agreement between the hosting institution and you, the researcher, is required.

**Staff Mobility**

International researchers from a research institution in an EU Member State who are posted at Oldenburg University are issued residence permits not for the purpose of research, but for the purpose of employment.

**Employment**

A (research) stay in Germany that is not based on a hosting agreement but on a regular employment contract requires a residence permit for the purpose of employment.

**Information**

Oldenburg Foreign Residents’ Office: auslaenderbuero@stadt-oldenburg.de

Federal Foreign Office, Education and Work in Germany: www.auswaertiges-amt.de/EN > Entry & Residence > Studying & Working

Federal Employment Agency: www.arbeitsagentur.de > English > Working and Job-seeking > Working in Germany

7.2 EMPLOYMENT CONTRACT

If you come to Oldenburg not as a scholarship/fellowship holder but as an employee, you must sign your employment contract prior to starting work. Oldenburg University’s Division 1: Personnel and Organisation will inform you about the forms and documents you need to complete and submit.

In Germany, many professors are civil servants and appointed to their positions. Salaries for civil servants are stipulated in the Federal Civil Servants’ Remuneration Act (Bundesbesoldungsgesetz) and by regulations issued by the federal state in which you work. The pay regulation „W“ (Wissenschaft) applies to professors, whereas academic and administrative staff are paid according to the „TV-L“, the collective bargaining agreement for the public service of the federal states (Tarifvertrag für den öffentlichen Dienst der Länder). The collective bargaining agreement includes several pay groups (Entgeltgruppen) and pay grades (Entgeltstufen) that are based on the level of education and professional qualifications required for the respective position and job, as well as on the years of employment in that position.

CONTACT AT THE CARL VON OSSIEZKY UNIVERSITY OF OLDENBURG

Division 1: Personnel and Organisation
Astrid Janssen (Head of Division)
Jörg Sprenger (Head of Section)
Email: astrid.janssen@uni-oldenburg.de
     joerg.sprenger@uni-oldenburg.de
Internet: www.uni-oldenburg.de/en/division1-personnel-organisation/

QUICK INFO

The Division 1: Personnel / Organisation at the University of Oldenburg (Dezernat 1) is located in building V 01 on Ammerländer Heerstraße 114-118.

Information on the collective bargaining agreement for the public service of the federal states (TV-L) and on the pay groups and pay grades can be found at:
www.academics.com
www.oeffentlicher-dienst.info
www.hochschulverband.de/cms1/english.html

Division 1: Personnel and Organisation (PE/OE) at Oldenburg University offers a wide range of courses to staff members addressing topics as diverse as management issues in academia, service and communication, language courses and computer training. For the PE/OE programme visit: www.uni-oldenburg.de/en/pe-oe
7.3 INTELLECTUAL PROPERTY

You should ask your host institution or employer as early as possible about all aspects regarding the handling of intellectual property, patents and inventions. The Employee Inventions Law (Arbeitnehmererfindungsgesetz) has changed significantly since 2002, and requires members of higher education institutions to report their inventions to their employers.

Almost all universities and research institutions have an office that is responsible for research and technology transfer. At Oldenburg University, the Research and Technology Transfer Unit will give you advice on how to handle intellectual property and on how to register patents and licences.

CONTACT
The Research and Technology Transfer Unit
Telephone: +49 (0) 441 - 798 2914
Email: manfred.baumgart@uni-oldenburg.de
Internet: www.uni-oldenburg.de/en/academic-research/knowledge-and-technology-transfer

INFORMATION ON INTELLECTUAL PROPERTY RIGHTS
German Patent and Trade Mark Office: www.dpma.de/english
European Patent Office: www.epo.org
German Research Foundation: www.dfg.de/en
IP Rights in EU Projects: www.ipr-helpdesk.org