



## Privacy statement

### Survey on the working situation of employees at the University of Oldenburg

Dear Sir/Madam,

Below you can read about how we will process your data from the survey. Please read this information carefully.

Contact data of the department responsible  
University of Oldenburg  
Entity of public law  
represented by its President

Ammerländer Heerstraße 114-118  
26129 Oldenburg

Telephone: +49 (0)441 798-0  
Telefax: +49 (0)441 798-3000  
E-mail: [internet@uol.de](mailto:internet@uol.de)  
Internet: [www.uol.de](http://www.uol.de)

Primary responsibility  
Presidential Board

Contact details of the data protection officer  
University of Oldenburg  
- The Data Protection Officer -

Ammerländer Heerstraße 114-118  
26129 Oldenburg

Telephone: +49 (0)441 798-4196  
E-mail: [dsuni@uol.de](mailto:dsuni@uol.de)  
Internet: [www.uol.de/datenschutz](http://www.uol.de/datenschutz)

Responsible for implementation  
Internal evaluation  
Email: [evaluation@uol.de](mailto:evaluation@uol.de)

#### I. Data collected and personal identification

The survey contains questions about personal data. These are in particular your age and gender, your status group and the area of the University you belong to as well as details of your commute distance and employment scope. You can also state whether you have a disability or occupy a management post.

We will not collect any data which enables a direct identification of your person such as your name or personnel number. However, we cannot rule out that in individual cases it can theoretically be possible to identify persons based on a combination of the individual answers. For this reason, we will treat all data collected as personal data.

The university assures you that the people involved in processing the data will not make any attempts to identify participants. All data will be treated confidentially.

During your participation in the online survey, your IP address will be temporarily processed. However, your IP address will not be saved in the raw data.

## **II. Transfer of your data to third parties**

Your data will not be transferred to any unauthorised third parties. If remote maintenance and/or support by the software manufacturer (Blubbsoft GmbH) is needed, it might be necessary to disclose data from this survey to them. For this reason, we have concluded a contract with the manufacturer which obliges all employees and persons involved in data processing to observe confidentiality and prohibits them from using this data for their own purposes.

## **III. Duration of data storage**

The raw personal data will be stored on the university servers until the data evaluation is complete, then deleted. Afterwards, only aggregated data will be available which does not enable any identification of specific persons. Your data will then be anonymous.

## **IV. Purpose and legal basis of the data processing**

The purpose of the data processing is the performance of a regular staff survey. The data collection is based on your consent according to Article 6, 1 a and Article 9, 2a of the GDPR.

## **V. Right to revocation**

You have the right to revoke your consent in full or in part at any time. The revocation only applies for the future. The data processing prior to your revocation remains legal. You can revoke your consent yourself, e.g. by closing the survey without saving your answers. After you have submitted your answers, you can only revoke your consent by providing further information which allows your dataset to be linked to your person. If you wish to do this, contact the party responsible for implementation (see above)

## **VI. Consequences of failure to provide the data**

You are not obliged to provide your personal data. If you choose not to provide your personal data, you will not suffer any negative consequences.

## **VII. Rights of the data subject**

As a data subject in the sense of the GDPR, you have the following rights:

- Right to information (Article 15 GDPR)
- Right to rectification (Article 16 GDPR)
- Right to deletion (Article 17 GDPR)
- Right to restriction of processing (Article 18 GDPR)
- Right to data portability (Article 20 GDPR)

- Right to object (Article 21 GDPR)

Please note that you can only exercise these rights if you submit further information which allows your individual details to be linked to your person. This is necessary because no directly identifiable data (e.g. name and personnel number) is collected. If you wish to do this, contact the party responsible for implementation (see above)

#### **VIII. Right to lodge a complaint with a supervisory authority**

If you think the processing of your personal data breaches data protection regulations, please contact the university's data protection officer (see above). Independently of this, you have the right to lodge a complaint with a supervisory authority. The supervisory authority responsible for the Carl von Ossietzky University is: The State Data Protection Officer of Lower Saxony, Prinzenstraße 5, 30159 Hanover.